



MINUTES

REGULAR MEETING OF THE HOLDEN BOARD OF PUBLIC WORKS

April 3, 2024

Members Present:

Mr. Al West	Chairman
Ms. Kim Holger	Secretary
Mr. Doug Hayworth	Member
Ms. Julie Getz	Council Liaison
Mr. Rob Hough	Member

Guests Present:

Mr. Tony Lerda	Superintendent
Mr. Josh Treece	Crew Leader
Ms. Christie Reed	Financial Coordinator
Mr. Briscoe	Mayor

The meeting was called to order at 6:00 PM.

There was a review of the minutes from the March 2024, regular meeting. **Motion** by Ms. Holger to approve the minutes, Mr. Hayworth seconded the motion, Ms. West called for a vote. The motion passed with no dissenting votes.

Financial Report: **Motion** by Ms. Holger to approve the financial statement and pay the invoices, Mr. Hough seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

OLD BUSINESS

WATER SYSTEM –

GENERAL ACTIVITIES

Mr. Lerda stated that most repairs were on the streets from prior main breaks. The water plant chemical room ceiling was repaired during the 1st half of March. He also informed the Board that the clarifier, gear box, at the water plant has been repaired. There is a quote for a rebuild of a blower at the lagoon. It has a bad bearing. The quote from JL Concepts is for \$7,316. Mr. Lerda told the Board that a new one would cost upwards of \$15,000.

MOTION by Ms. Holger for Mr. Lerda to accept the purchase order as stated from JL Concepts and have the Roots Blower rebuilt, seconded by Mr. Hayworth, Mr. West called for a vote. The motion passed with no dissenting votes.

RATES

Mr. Lerda provided a spreadsheet to the Board with expense costs for the last 12 months, along with a breakdown between water and sewer. The division of the costs will be more precise for the budget, however he wanted to the Board to have a visual approximation so the rates discussion could move forward. It showed that the BPW is just breaking even barely. He asked the Board to keep in mind when discussing increases, that the CPI for this industry came in at 7.5%. There have been multiple capital improvement projects done, such as replacing the main over off 14th Street. Those costs have lessened the replacement funds available if something goes wrong. Mr. Lerda stated that

there is only one other stretch of main that needs replacement quickly and that is over on Lexington from 5th Street to 6th Street. Mr. Hayworth requested a 10-year analysis for the percentage of capital improvement costs so that he can get a baseline to consider for the budget. Mr. Lerda stated he would update the depreciation chart and get something over to him.

LEAD INVENTORY

Mr. Lerda has not worked on the questionnaire that was discussed; however, he has been actively working with the GIS mapping before the DEMO period expired. He showed the Board the application on the TV and explained what information he has been entering such as fire hydrants and measurements. He displayed how helpful all the information will be when service needs to be done. This application is kept current with Google Maps, so it shows landmarks which makes it easier for locating.

MOTION by Mr. Hayworth for Mr. Lerda to subscribe to the GIS Mapping application at a monthly cost of \$40, seconded by Ms. Holger, Mr. West called for a vote. The motion passed with no dissenting votes.

SEWER SYSTEM –

AOC UPDATE

Mr. Lerda informed the Board that he would be contacting the lawyer on Thursday for further review; however, as it is stated right now, Holden BPW is not admitting any guilt. This should be the final step to be done with this situation. Mr. Briscoe stated that the letter stated that a set of deliverables had to be created, completion dates stated on the form and removal of the outfall by 12/1. Mr. Lerda stated that the engineer will need to be involved with the outfall discussion to see what can be done. After further discussion, the Board came to a consensus to accept the guidance of the lawyer and move forward with submitting to the council pending further review.

STORMWATER PROJECT

Mr. Lerda stated that project work has been completed. He wanted to congratulate Radmacher on doing excellent work. There will still need to be fencing completed and the grass done. Mr. Lerda invited the Board to drive down and view the impressive work that was completed on the flow equalization basin.

GENERAL ACTIVITIES

Mr. Lerda informed the Board the Ms. Reed would be contacting City Hall about a MECO invoice that will be submitted for payment.

NEW BUSINESS

None

COMMENTS FROM THE FLOOR

Mr. Briscoe wanted to thank Ms. Getz for her dedicated service as the City Council Liaison with the BPW. She worked through all the details with the ARPA money, the AOC, and communication with DNR. Mr. West thanked her for her service. The Mayor stated he would work on a replacement. Mr. Briscoe also asked to clarify some rumors going around that the bond issue had passed, in fact it did not pass.

With no further comments offered, a motion was made to adjourn.

MOTION by Mr. Hayworth to adjourn, seconded by Ms. Holger, Mr. West called for a vote. The motion passed with no dissenting votes.

Meeting adjournment at 7:04 P.M.

Signed _____
Secretary

Date _____