



MINUTES

REGULAR MEETING OF THE HOLDEN BOARD OF PUBLIC WORKS

June 4, 2024

Members Present:

Mr. Al West	Chairman
Ms. Kim Holger	Secretary
Mr. Doug Hayworth	Member
Mr. Allen Mensch	City Council Liaison

Guests Present:

Mr. Tony Lerda	Superintendent
Mr. Josh Treece	Team Leader
Mr. Tucker Fletchall	Asst. Superintendent
Ms. Christie Reed	Financial Coordinator
Ms. Karen Mensch	Community Member

The meeting was called to order at 6:00 PM.

There was a review of the minutes from the May 2024, regular meeting. **Motion** by Ms. Holger to approve the minutes, Mr. Hayworth seconded the motion, Ms. West called for a vote. The motion passed with no dissenting votes.

Financial Report: **Motion** by Ms. Holger to approve the financial statement and pay the invoices, Mr. Hayworth seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

OLD BUSINESS

WATER SYSTEM –

GENERAL ACTIVITIES

Mr. Fletchall stated that the clay valve has been ordered and we are awaiting delivery. There were no breaks to report. The team worked on the base of the water tower doing repairs and sealing it with concrete.

Mr. Lerda stated that at the water plant, epoxy has been ordered for the basins to seal the top along with a special grout for the inside walls at the waters edge.

LEAD INVENTORY

Mr. Lerda displayed a stack of the responses to the questionnaire, showing the Board that the community has been extremely cooperative with returning the mailing. He is taking the information and entering pertinent information into the Diamond Maps application. The map has fire hydrants, gate valves and sewer main information entered. Mr. Lerda brought up the application while speaking so that Mr. Mensch could view it capabilities.

SEWER SYSTEM –

GENERAL ACTIVITIES

Mr. Lerda and Mr. Treece explained a new product that has been being demoed to repair cracks in the main. The process patches the cracks by taking a fiberglass sock placed over a balloon type object and by placing that where the crack is and blowing up the balloon. When the foam is placed and ready, the balloon is deflated and removed.

Mr. Lerda stated that the cleaning and videoing of mains is continuing and additional spots in need of repair are being discovered.

CWSRF – CLEAN WATER SRF

Mr. Lerda stated the application process is ongoing for this I & I grant. At the present time there is a unique number that City Hall is assisting in obtaining. We are reaching out to Tracy Bratner for assistance and then it will be ready to submit.

BUDGET/RATES

Mr. Lerda reviewed the budget and stated that it had been simplified in the water distribution, repair and maintenance area. Mr. Lerda discussed the rate increase and recommended a small increase that could be repeated each year dependent on the CPI and upcoming capital improvements. A rate study will be available at the next meeting to further discuss and to submit for approval.

MOTION by Mr. Hayworth to accept the budget as presented, seconded by Ms. Holger, Mr. West called for a vote. The motion passed with no dissenting votes.

NEW BUSINESS

None

COMMENTS FROM THE FLOOR

Ms. Mensch enjoyed attending the meeting and the organization of the Board & O&M discussion.

With no further comments offered, a motion was made to adjourn.

MOTION by Ms. Holger to adjourn, seconded by Mr. Hayworth, Mr. West called for a vote. The motion passed with no dissenting votes.

Meeting adjournment at 7:08 P.M.

Signed _____
Secretary

Date _____