



MINUTES

REGULAR MEETING OF THE HOLDEN BOARD OF PUBLIC WORKS

November 6, 2024

Members Present:

Mr. Al West	Chairman
Ms. Kim Holger	Secretary
Mr. Doug Hayworth	Member
Mr. Rob Hough	Member
Mr. Allen Mensch	Council Liaison

Guests Present:

Mr. Tony Lerda	Superintendent
Ms. Christie Reed	Financial Coordinator

The meeting was called to order at 6:08PM.

There was a review of the minutes from the September 4, 2024, regular meeting. **Motion** by Ms. Holger to approve the minutes, Mr. Hough seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

Financial Report: **Motion** by Mr. Hayworth to approve the financial statement and pay the invoices, Ms. Holger seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

OLD BUSINESS

WATER SYSTEM –

GENERAL ACTIVITIES

Mr. Lerda stated that although the cost of chemicals at the water plant. has sharply risen, the amount required has decreased. The taste & odor component is not as prevalent as in past seasons and therefore chemical usage is down. Mr. Lerda explained to the board that the 4" water main along McKissock street from 131 Hwy west into the industrial park has been abandoned. In the process we had to reconnect four customers to the 8" main across the street north from the 4" main. We also had to replace the 2" tapping saddle to the laundry mat. After all was complete, the valve at 131 began leaking requiring us to remove the valve and cap the tee at that location. The same was done at the connection in the industrial park. Also, the new 2" water main and flush assembly has been installed along the east side of Buffalo street from McKissock to the city property at the street department. We also bored in a new service to the street barn. Tony continued a reporting small leak on a 4" main along Market Street between third and the alley between 3rd and 2nd street. We removed the only service tap on this section and moved it across the street to the 8" main, closing this section off permanently. There is small leak along 131 north of the railroad tracks that is too small to locate at this time.

LEAD & COPPER

Mr. Lerda informed the Board that the letters have gone out to the residents that are affected, and the affidavit has been sent to DNR stating it was completed.

SEWER SYSTEM –

GENERAL ACTIVITIES

Mr. Lerda informed the Board that there are still some issues with I & I that are being investigated and addressed when located. There was a hole in an alley downtown this last month. When a camera was used to investigate, there was a cavity located under a local business building. Mr. Lerda stated that he will get with the owner and go over all the information and options, but it will be the owner's responsibility.

AOC

The project is completed except for concrete. Mr. Lerda is holding on getting other projects. If a group of projects share the cost of the delivery fee, it is more cost efficient. After the concrete work has been completed, the Engineer will be notified for confirmation.

NEW BUSINESS

JOINT MEETING WITH PUBLIC WORK COMMITTEE

Mr. Lerda stated that this should have probably been in old business but was not moved in error. He continued that upon leaving the meeting with the Public Works and Infrastructure Committee, it was his impression that they were going to be on the sidelines of the situation and willing to help if needed. The Board was in unanimous agreement that they were under the same impression as Mr. Lerda. Mr. Lerda continued that he is in the process of having his company appraised and is continuing to work with Alliance Water and MECO. It was discussed that this is not a quick process as he stated in early fall.

At approximately 6:20 pm, Mayor Briscoe, walked into the meeting and requested to speak regarding the Council meeting. At this point Mr. West stated it was time for Comments from the Floor.

COMMENTS FROM THE FLOOR

Mayor Briscoe stated that he was having to handle accusations that the Council is attempting a dissolution of the Board of Public Works and stated that there is no intention for that to happen. The Mayor continued that the Council is trying to do their due diligence in researching other companies to gather a scope of work, so that they are not blindsided by the BPW's actions. There were some comments from the Board to Mr. Briscoe concerning the latitude of the Council's role in the process. Mr. West retrieved an email that he received concerning Mr. Larry Miller contacting companies about the contract directly and asking for a scope of work to be submitted. The Board wanted to clarify that Mr. Miller does not know what the BPW is looking for and expressly requiring. Mr. Lerda commented that industry associations had received emails from Mayor Briscoe seeking help in finding another firm. Mayor Briscoe reiterated that Mr. Lerda should not be involved in this matter of the cities. Mr. Lerda stated that it was his sincere hope that everyone was willing to work together and in lock step with one another. Mayor Briscoe once again mentioned the City procurement ordinance. The Mayor stated that he would let them know the Council's plan of action going forward.

With no further comments offered, a motion was made to adjourn.

MOTION by Mr. Hough to adjourn, seconded by Mr. Hayworth, Mr. West called for a vote. The motion passed with no dissenting votes.

Meeting adjournment at 6:43 P.M.

Signed _____
Secretary

Date _____