



HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, October 17, 2024, 7:00 p.m.

Hallar Building (City Hall) 101 W 3rd Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM. The Mayor asked the body to stand for the Pledge of Allegiance and Invocation; with the invocation being led by Mayor Briscoe.

Mayor Briscoe asked for a roll call of the council immediately following invocation. As follows:

McDaniel	Absent	Pemberton	Present
Miller	Present	Barwick	Absent
Mensch	Present	Goodfellow	Present
Fields	Present	Mallory	Present

Also in attendance was Assistant Police Chief Weiss and City Attorney Peppard.

Mayor Briscoe brought the council’s attention to the minutes of the September 19, 2024, City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilwoman Fields and seconded by Councilman Miller, the minutes were approved.

Mayor Briscoe asked for a motion to approve the appropriations/expenditures presented at the Finance & Budget Committee Meeting. Upon a motion by Councilman Mensch and a second by Councilwoman Mallory, the appropriations/expenditures were approved.

There were no citizens or community organizations who requested time to speak.

Mayor Briscoe stated that the city has received all necessary paperwork from the Family Dollar/Dollar Tree store for their FEMA review. A certificate of occupancy has been issued and the letter of credit has been released.

Assistant Police Chief Weiss provided a written report as well as delivered his report in the meeting.

Fire Chief Wakeman provided a written report but was not present at the meeting. Chief Wakeman reported: Fire incidents – 15; Rescue/EMS incidents – 17. Engine 211 had two pullies replaced on the engine. This pumper will be replaced with the new bond. Engine 212 has no current maintenance issues. Brush 215 has no current maintenance issues. Car 200 has no current maintenance issues. The old car 200 will be sold as surplus and out for bid in October.

Street Superintendent Joe Robb provided a written report but was not present at the meeting. Weekly maintenance, culvert installations, and large equipment maintenance. The street crew continues preparation for the upcoming mill and overlay, and chip seal projects.

The Board of Public Works provided the written minutes from the BPW meeting. Their minutes reflect that the water line replacement at McKissick has been completed. There were several water line breaks, mostly due to weather conditions. The lead and copper inventory state mandate has been completed and the next step will be to replace any lead or galvanized lines with copper. The minutes also reflect the AOC has been completed and will be closed out shortly. The BPW and the

Public Works and Infrastructure Committee had a joint meeting, details from this meeting are within the BPW minutes, as well as the Public Works and Infrastructure Committee minutes.

Councilman McDaniel was not present to report for Budget, Finance & Administration Committee.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that the committee had a meeting with the BPW to reach out to offer help with the process in finding a new contractor for the city's water and sewer operations. Details from this meeting are within the committee's minutes, as well as the BPW minutes. Mr. Miller also stated that the surveyors, ES&S, for the TOA 5 project, that it will be about a 5-month process.

Councilman Mensch reported for Community Development Committee. Mr. Mensch stated that the docks at the city lake need to be treated before winter.

Councilman McDaniel was not present to report for Public Safety Committee.

Councilman Mensch reported for Public Parks and Recreation Committee. Mr. Mensch stated that Christmas in the Park is coming up. New lights will be purchased in an amount of approximately \$4,200. The lights will come with a 5-year warranty. He also stated that a new Park Director has been hired.

Councilwoman Mallory reported for Economic and Industrial Development Committee. Ms. Mallory stated that the Comprehensive Plan is finished and awaiting the next meeting for final approval, and that the committee would like to add "way-finder" signs around town.

Mayor Briscoe then moved to Bill No. 09-03-24 Chapter 42-Zoning Amendment – SECOND READING, did the second reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilman Mensch, Mayor Briscoe asked for a roll call vote.

McDaniel	Absent	Pemberton	Yes
Miller	Yes	Barwick	Absent
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 09-03-24 Chapter 42-Zoning Amendment passed.

Mayor Briscoe then moved to Bill No. 10-01-024 Advanced Asphalt contract – Elm Street, did the first reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Fields, the motion passed. Mayor Briscoe explained that this contract is for the reconstruction of Elm Street. Everygy has given the city a construction damage settlement in the amount of \$40,000. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Pemberton, Mayor Briscoe asked for a roll call vote.

McDaniel	Absent	Pemberton	Yes
Miller	Yes	Barwick	Absent
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 10-01-024 Advanced Asphalt contract – Elm Street passed.

Mayor Briscoe then brought the body's attention to Resolution No. R24-35 Appoint Justin Fry to Park Board and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Pemberton the motion passed.

Mayor Briscoe then brought the body’s attention to Resolution No. R24-36 Reappoint Joseph Manford to Board of Adjustments and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Miller the motion passed.

Mayor Briscoe then brought the body’s attention to Resolution No. R24-37 Fee schedule – Short-term rental and RV Visitor Permits and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory the motion passed.

Mayor Briscoe then called for a motion to enter closed session for RSMO 620.021(1) Legal Actions, and 610.021(11) Specifications for competitive bidding for litigation updates and BPW planning discussions. With the motion moved by Councilwoman Fields and a second by Councilman Mensch, the Mayor asked for a roll call vote.

McDaniel	Absent	Pemberton	Yes
Miller	Yes	Barwick	Absent
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Entering closed session for legal actions, and specifications for competitive bidding passed.

The Mayor called for a motion to adjourn the meeting. With the motion so moved by Councilwoman Fields and a second by Councilman Miller, the meeting was adjourned at 7:30PM.

Council Approved: _____

Ray Briscoe, Mayor

Sarah Claxton, City Clerk