



City of Holden

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HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, June 19, 2025, 7:00 p.m.

Hallar Building (City Hall) 101 W 3rd Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM.

Mayor Briscoe asked for a roll call of the council immediately following invocation. As follows:

Andes	Present	Pemberton	Absent
Miller	Present	Barwick	Absent
Mensch	Present	Goodfellow	Present
Fields	Present	Mallory	Present

Also in attendance was Police Chief Mayhew, and Assistant Chief Weiss.

Mayor Briscoe began the meeting with a motion to amend the agenda, to move the insurance discussion to just after the committee reports. With the motion so moved by Councilwoman Fields and seconded by Councilman Miller, the motion passed.

Mayor Briscoe brought the council's attention to the minutes of the May 15, 2025, City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilman Mensch and seconded by Councilwoman Fields, the minutes were approved.

Mayor Briscoe brought the council's attention to the minutes of the May 15, 2025, Closed Session City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. Upon a motion by Councilman Miller and seconded by Councilwoman Fields, the minutes were approved.

Mayor Briscoe asked for a motion to approve the appropriations/expenditures presented at the Finance & Budget Committee Meeting. Upon a motion by Councilwoman Mallory and a second by Councilman Mensch, the appropriations/expenditures were approved.

Jason Gudde, from the Tractor Pull Association, showed his interest in leasing the city land once again for the tractor pull. The date for the pull is set for September 20, 2025.

The Mayor stated that the committee structures are working well, and that each committee is doing their part in making all city functions run smoothly.

Police Chief Mayhew provided a written report as well as delivered his report in the meeting. Chief Mayhew reported: Incident reports – 44; Misdemeanors – 17; Felonies – 3; Warrant arrest –5; Domestic – 0; Miscellaneous reports – 5; Agency assist – 4; MVC – 1; Juvenile – 4; CIT – 3; Traffic Summons – 95; Traffic Warning – 51. For Codes/Animal Control: Codes cases – 25; Animal At Large/ License – 6; Vicious Animal – 1; Nuisance – 4; Business – 0; Illegal burn – 0. He also stated that IworQ, the city's new software, is functioning great, and that Officer Hardy will be the SRO for the upcoming school year.

Assistant Chief Weiss presented Chief Mayhew with a “glass block award”. This was made from the old glass blocks from the police department building before the remodel. He stated that Chief had made it a goal to give the officers a better working environment, including a safe building to work in.

Fire Chief Wakeman provided a written report but was not present for the meeting. Chief Wakeman reported: Fire incidents – 4; Rescue/EMS incidents – 7. The average response time for all calls – 8 minutes, 21 seconds.

Street Superintendent Joe Robb provided a written report but was not present for the meeting. Weekly maintenance, culvert installations, pothole patching, and large equipment maintenance.

Park Director Tami Mallory provided a written report but was not present for the meeting. She reported that Eagle Scouts have finished their project. The new bathroom doors and the handrails on the steps along the walking trail have been installed. The playground will be resurfaced on June 16th, and spark in the park will be July 12th. The discussion of moving the Lake Working Group to be operated under Parks and Recreation was approved by the Parks and Recreation Board.

The Board of Public Works provided the written minutes from the BPW meeting. Their minutes reflect there have been no major issues with the water system this last month, the dam has been mowed/cleaned up, flushing of fire hydrants will begin soon, and that there are two areas of the sewer system remaining that need serious repairs – South Main St, north of 14th St, and about a half block along South Lexington St near 6th Street.

Councilman Fields reported for Budget, Finance & Administration Committee. Ms. Fields stated that the committee has been reviewing the need for new garage doors for the Fire Department, the tractor pull lease contract, and the progress on new windows for City Hall. The window installation is scheduled for mid-July.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that the committee has been in discussion about the possibility of building a new street barn, and the culvert project on 14th Street. The Mayor indicated that Jakob Erdman, engineering consultant, has the design plan and will send out a scope of work for more detailed information on cost, as a consultant not for official bidding.

Councilman Pemberton was not present to report for Public Safety Committee. Chief Mayhew stated that the Police Department/City has qualified for the Blue Shield Program.

Councilman Mensch reported for Public Parks and Recreation Committee. Mr. Mensch stated that Spark in the Park will be held July 12th, a kite extravaganza has been planned for September, and the boy scouts and cheerleaders have been painting/staining docks and privies. The kite show will cost approximately \$5000 but the Lake Group is working to gather donations. They also had a Missouri Department of Conservation representative attend their last meeting to discuss the current contract, reaching its end of term date, and any changes.

Councilwoman Mallory reported for Economic, Industrial, and Community Development Committee. Ms. Mallory stated that she did a “ride-along” with the Codes Enforcement Officer, and there is a rezoning application at 4th and Olive Streets ready for approval. She praised the progress that Codes has made; Codes has already been in contact with owners of all properties on her list of concerns. She encouraged all of council to “ride-along” with the Codes Enforcement.

Mayor Briscoe then brought the body's attention to the city's insurance renewal. Christian, from Mike Keith Insurance, presented the city's current insurance company renewal rates along with a second company's interest. The quote with the second company had not yet been received, so Bill No. 06-03-25 City property and liability insurance was created to allow the Mayor to choose which plan would be best for the city once both quotes were received. Councilman Mensch motioned to approve MOPERM, the city's current company, not using Bill No. 06-03-25. Councilwoman Fields seconded the motion. The Mayor called for a motion to strike Bill 06-03-25 from the agenda. With the motion so moved by Councilman Miller and a second by Councilman Mensch the motion passed. The Mayor read Resolution No. R25-27 MOPERM renewal rates and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-21 Appoint Police Chief Mayhew to Assistant Emergency Management Director and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-22 Hay baling contract renewal – City Lake property and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Miller the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-23 Destruction of records approval and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-24 PD – surplus items and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-25 Conex purchase for office – SD and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Miller the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-26 FY 2024-2025 budget adjustment and called for a motion to approve. This resolution will correct the APRA and stormwater budget. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch the motion passed.

Mayor Briscoe then moved to Bill No. 06-01-25 Zoning change approval – 307 S. Olive St., did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields, Mayor Briscoe asked for a roll call vote.

Andes	Yes	Pemberton	Absent
Miller	Yes	Barwick	Absent
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 06-01-25 Zoning change approval – 307 S. Olive St. passed.

Mayor Briscoe then moved to Bill No. 06-02-25 FY 2025-2026 budget approval, did the first reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Mallory, the motion passed. With no discussion, the Mayor then did the second

reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Fields, Mayor Briscoe asked for a roll call vote.

Andes	Yes	Pemberton	Absent
Miller	Yes	Barwick	Absent
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 06-02-25 FY 2025-2026 budget approval passed.

Mayor Briscoe then turned to the annual liquor license applications and called for a motion to approve all applications. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory, the motion passed.

The Mayor then turned to the fireworks contract to give the council notice that the contract was signed prior to the council meeting to ensure that the city would meet the firework company’s deadline. Without doing so it could have resulted in the loss of the fireworks show.

Council committee adjustments were made this past month. Councilwoman Andes has shown interest in being a part of the Economic, Industrial, and Community Committee. She will be added to the committee member list; Councilman Pemberton has agreed to step down.

The Mayor called for a motion to adjourn the meeting. With the motion so moved by Councilman Miller and a second by Councilman Mensch, the meeting was adjourned at 8:35PM.

Council Approved: _____

Ray Briscoe, Mayor

Sarah Claxton, City Clerk