



# City of Holden

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## HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, July 17, 2025, 7:00 p.m.

Hallar Building (City Hall) 101 W 3<sup>rd</sup> Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM.

Mayor Briscoe asked for a roll call of the council. As follows:

Andes	Present	Pemberton	Present
Miller	Present	Barwick	Present
Mensch	Present	Goodfellow	Present
Fields	Present	Mallory	Present

Also in attendance was Police Chief Mayhew, Fire Chief Wakeman, Street Superintendent Robb, Park Director Mallory, and the city attorney.

Mayor Briscoe introduced a consent agenda. This will be where the council can approve all minutes, board appointments, etc. in one vote. The consent agenda consists of the City Council minutes from the June 19<sup>th</sup> and June 30<sup>th</sup>, 2025 meetings, and the appropriations/expenditures presented at the finance meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilwoman Fields and seconded by Councilman Mensch, the consent agenda was approved.

There were no citizens or community organizations who requested time to speak.

The Mayor stated that each of the committees have been working hard to accomplish all the recent projects. Staff and committees have seen the completion of the City Hall foundation work and window installation, police building remodel, and the installation of backup power to the police department, fire department and city hall. He has also stated that he has began the process of contacting homeowners.

Police Chief Mayhew provided a written report as well as delivered his report in the meeting. Chief Mayhew reported: Incident reports – 35; Misdemeanors – 8; Felonies – 6; Warrant arrest –3; Domestic – 1; Miscellaneous reports – 8; Agency assist – 1; MVC – 1; Juvenile – 0; CIT – 1; Traffic Summons – 94; Traffic Warning – 34. For Codes/Animal Control: Codes cases – 26; Animal At Large/ License – 2; Vicious Animal – 1; Nuisance – 5; Business – 0; Illegal burn – 0. He also thanked the council for their support and investment in public safety.

Fire Chief Wakeman provided a written report as well as delivered his report in the meeting. Chief Wakeman reported: Fire incidents – 5; Rescue/EMS incidents – 13. The average response time for all calls – 7 minutes, 10 seconds. He also stated that with the change orders, the new fire apparatus will be \$448,000. Garage doors on the bay of the station have been ordered. He also thanked the council for their support and investment in public safety.

Street Superintendent Joe Robb provided a written report as well as delivered his report in the meeting. Weekly maintenance, trimming trees in roadways, ditch cleanouts, pothole patching, and

large equipment maintenance. He also thanked the council for their support and the new software program that is running smoothly.

Park Director Tami Mallory provided a written report as well as delivered her report in the meeting. She reported that Spark in the Park was a success where an estimated 450 attendees were at the park, lots lined the neighborhood streets and parking lots. The fence around the basketball court, and the volleyball court are complete.

The Board of Public Works provided the written minutes from the BPW meeting. Councilman Mensch, as the BPW liaison, reported for the BPW. He reported that their minutes reflect a water main leak on 4<sup>th</sup> Street that has been repaired, and that a lightning strike happened at the water plant. The Mayor took a moment to voice some concerns about a “Progress Report Towards a New Management Team, dated Jun 27, 2025. The report had good update material and some information on future plans. However, concerns were raised about the removal of BPW topics on the Council Agenda. The Mayor addressed Council members regarding the standard Council reporting (Inclusion of BPW minutes), Agenda items in “Department Reports – Board of Public Works” and sometimes in the Council Committee activities of the Public Works and Infrastructure Committee. The consensus response by the Council Members indicated there was adequate review and dialogue of BPW activities in these standard reports and no issues with dialogue with Councilman Mensch, City Council BPW Liaison.

Councilman Fields reported for Budget, Finance & Administration Committee. Ms. Fields stated that the committee discussed the possibility of a budget rollover, changes to ordinance Chapter 25, cyber insurance, and the Mayor’s compensation.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that the committee reviewed the engineering of the 14<sup>th</sup> Street stormwater project. Radmacher Engineering has given an estimate of \$1.2 million.

Councilman Pemberton reported for Public Safety Committee. Mr. Pemberton stated that the committee did not have a meeting this month. The next meeting is scheduled for August 4 at 4:00PM.

Councilman Mensch reported for Public Parks and Recreation Committee. Mr. Mensch stated that the kite festival is currently looking for sponsors and vendors, and that the Facebook page for the festival is estimating 2500+ people have expressed interest in coming. He also stated that the duck blind drawing will be held on August 12<sup>th</sup> at 6:00PM, and that there is one dock left to finish the repairs on.

Councilwoman Mallory reported for Economic, Industrial, and Community Development Committee. Ms. Mallory stated that the clean up process at 904 S. Clay St. is still in progress, 500 W. 2<sup>nd</sup> St. has been condemned by the city and there is a request for bids action currently open.

Mayor Briscoe then brought the body’s attention to Resolution No. R25-29 Tractor Pull Association lease and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch the motion passed.

Mayor Briscoe then brought the body’s attention to Resolution No. R25-30 Mayor’s compensation – fee schedule and called for a motion to approve. The Mayor went on record to state that this increase was not his idea. Councilwoman Fields explains that the mayor has put in a lot of time and efforts on everything from meetings to paperwork and states that all of council appreciates his efforts. He explained that in the beginning of his term there was a loss of the city clerk, city

administrator, street superintendent, and fire chief. Now, he has filled all those positions and has been working to create a staff that will be able to function once his term expires. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R25-31 Budget adjustment and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields the motion passed.

Mayor Briscoe then moved to Bill No. 07-01-25 Mill and Overlay contract, did the first reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Miller, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Andes, Mayor Briscoe asked for a roll call vote.

Andes	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 07-01-25 Mill and Overlay contract passed.

Mayor Briscoe then moved to Bill No. 07-02-25 Chapter 25 amendments, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Miller, the motion passed. These changes made to purchasing are for assets, i.e. purchasing a vehicle. The Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Miller, Mayor Briscoe asked for a roll call vote.

Andes	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 07-02-25 Chapter 25 amendments passed.

Mayor Briscoe then moved to Bill No. 07-03-25 Cyber insurance, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Andes, the motion passed. Coalition will replace Cowbell. Executive Assistant, Kim Goodfellow, also discussed the pros and cons of each cyber company with Infinity's insurance representative and with a Mike Keith Insurance representative. This topic was then discussed in detail at the Budget, Finance, and Administration Committee meeting. The Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Miller, Mayor Briscoe asked for a roll call vote.

Andes	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 07-03-25 Cyber insurance passed.

The Mayor called for a motion to adjourn the meeting. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch, the meeting was adjourned at 7:45PM.

Council Approved: \_\_\_\_\_

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Ray Briscoe, Mayor

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Sarah Claxton, City Clerk

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