**Holden Board of Parks and Recreation**

**Board Meeting**

**March 7, 2024, 6:00pm, Holden City Hall**

**I. Call to Order**

David Chastain called the meeting to order at 6:04pm. Members present: David Chastain, Guy Barwick, John Ferguson, Andrew Wakeman, Allen Mensch, and Julie Getz.

**II. Approval of February Minutes**

Guy Barwick motioned to approve the February minutes, John Ferguson seconded the motion. The motion passed 5-0, Andrew Wakeman abstained from voting.

**III. Approval of February Financial Report**

No financial report was provided. February financials were tabled until April.

**IV. Public Comments**

Kevin Roberson and Kenny Shumate from the Coon Hunters Association spoke to the Board about  the history of the “Coon Hunters’ Building” at the City Park. They answered questions regarding its 20-year lease agreement renewal which comes up in May 2024.

**V. Park Updates**

David Chastin informed the Board that a swing set seat is broken and needs to be replaced. David also informed the Board the Christmas in the Park decorations have been stored and will be inventoried.

**VI. Old Business**

1. **Digital Sign**

 Still waiting on a quote for a digital sign. Guy will get a bid to run electrical from

the concession stand to the current sign.

1. **HSA Agreement**

The agreement between the Holden Sports Association and Board of Parks and Recreation has been signed by all parties and is in effect.

**VII. Park Events**

1. **Christmas in the Park Update**

There is no update on Christmas in the Park

1. **Easter in the Park**

There will not be Easter in the Park this year due to lack of manpower.

**VIII. One Year Plan**

1. **Shade for Playground Equipment**

Tabled

**IX. Five Year Plan**

1. **Walking Trail**

Short-term goal is to improve the existing trail system in the City Park then progress to trail expansion. The first step is to rebuild the foundation of the trail. Step two is adding asphalt.

1. **Climbing Wall and Rope Climb**

Removed from the five year plan.

**X. New Business**

1. **Park Grounds Maintenance Contracts**

Sealed bids were opened and read aloud. One bid from Hutch’s Mowing was for $700 per mow, with mowing happening three times a month. A second bid was from Five Star Lawn and Landscaping for $385 per mow, with three mows per month.

Andrew motioned to approve the bid of Five Star Lawn and Landscaping, Guy seconded the motion. The Board voted 6-0 to approve Five Star Lawn and Landscaping for a three year contract at $1,155 per month.

1. **Removal of Gates**

The Board discussed removing the “cattle gates” located on the southeast corner of the drive, adjacent to the ball field. Andrew motioned to remove the gates, Julie seconded. The motion passed 6-0.

1. **Replacing Boards on West Side of Showbarn**

David will measure and get a price for the lumber and paint to replace the existing boards.

1. **Part-Time Director**

Andrew brought up the need for a part-time director to maintain current City Park facilities and develop future park events. This discussion was tabled until the April meeting.

**XI. Next Meeting**

The next Board meeting will be April 4th, at 6:00pm, at City Hall.

**XII. Adjourn**

     Andrew motioned to adjourn and Guy seconded. The motion passed 6-0. The

     meeting was adjourned at 8:03pm.