**Holden Board of Parks and Recreation**

**Board Meeting**

**May 9, 2024, 6:00pm, Holden City Hall**

**I. Call to Order**

The meeting was called to order at 6:00. Members present: Andrew Wakeman, John Ferguson, Larry Andes, Guy Barwick, and Allen Mensch.

**II. Approval of April Minutes**

Allen Mensch motioned to approve the April minutes. Larry Andes seconded the motion. The motion passed 5-0.

**III. Approval of April Financial Report**

Larry Andes motioned to approve the April financial report. Allen Mensch seconded. The motion passed 5-0.

**IV.  Public Comments**

Mayor Ray Briscoe provided an update on the mowing of the Downtown Park and the needed maintenance on the playground equipment.

**V. Park Updates**

The electrical line was installed from the concession stand to the sign. The line is ready for the addition of a digital sign. Andrew Wakeman reported he took down the Christmas lights from the concession stand and show barn. Larry Andes reported the leak in the men’s restroom has been repaired.

**VI. Old Business**

1. **Digital Sign**

No updates.

1. **Park Grounds Maintenance Contracts**

Contract is signed by Five Star Lawn and Landscape and is in effect.

1. **Park Maintenance**

Roadrunner Cleaning Services will continue to clean City Park restrooms the remainder of the season. Roadrunner will be replacing the paper towel dispenser in the restrooms at the City Park.

1. **Saddle Club Agreement**

The Saddle Club has signed the updated agreement and it is in effect. The Saddle Club would like to add a sign by the Arena stating whom to contact for events.

1. **Walking Trail**

Guy Barwick provided cost estimates for trail foundational work and hot asphalt for 2,200 feet of trail.The Board agreed to go out to bid for foundational work and asphalt to improve the trail within the City Park.

**VII. New Business**

1. **New Board Members Needed (2)**

Tami Mallory has expressed interest in serving on the Park Board. She will need to be approved at the May City Council meeting. This will leave one vacancy on the Board.

1. **Removal of Porta-a-Potty**

Andrew Wakeman suggested removing the port-a-potty from the City Park. Larry Andes motioned to remove the port-a-potty. Guy Barwick seconded the motion. The motion passed 5-0.

1. **Adding Keypad to Concession Stand**

Andrew Wakeman suggested adding a keypad to the concession stand lock. Guy motioned to approve up to $150 to purchase and install a keypad to the concession stand. Larry Andes seconded the motion. Motion passed 5-0.

1. **Downtown Park Maintenance**

Andrew Wakeman is communicating with David and Naomi Chastain to determine a plan and cost estimate for maintenance of the Downtown Park.

1. **Director Interview Committee**

Andrew Wakeman, Larry Andes, and Guy Barwick volunteered to serve on the interview committee for the part-time director position.

1. **Spark in the Park**

Guy Barwick motioned to amend the meeting agenda to include Spark in the

Park. Larry Andes seconded the motion. Motion passed 5-0.

Andrew Wakeman informed the Board there are discussions to try and host a

community Independence Day celebration. Guy Barwick motioned to spend up to $7,000 on fireworks for the event if necessary. Larry Andes seconded the motion. Motion passed 5-0.

**VIII. Next Meeting**

The next Board meeting will be June 6th, at 6:00pm, at City Hall.

**IX. Adjourn**

Allen Mensch motioned to adjourn the meeting. Guy Barwick seconded the

motion. Motion passed 5-0. Meeting was adjourned at 7:04pm.