



City of Holden

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HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, August 15, 2024, 7:00 p.m.

Hallar Building (City Hall) 101 W 3rd Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM. The Mayor asked the body to stand for the Pledge of Allegiance and Invocation; with the invocation being led by Councilman Goodfellow.

Mayor Briscoe asked for a roll call of the council immediately following invocation. As follows:

McDaniel	Present	Pemberton	Present
Miller	Present	Barwick	Present
Mensch	Present	Goodfellow	Present
Fields	Present	Mallory	Present

Also in attendance was Police Chief Mayhew, Fire Chief Wakeman, Street Superintendent Robb and City Attorney Harris.

Mayor Briscoe brought the council’s attention to the minutes of the July 18, 2024, City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilman Mensch and seconded by Councilwoman Fields, the minutes were approved.

Mayor Briscoe asked for a motion to approve the appropriations/expenditures presented at the Finance & Budget Committee Meeting. Upon a motion by Councilwoman Mallory and a second by Councilman Miller, the appropriations/expenditures were approved.

Next the Mayor called upon the public speakers who requested time for comment.

Citizen Steve Thelen (1016 Golden Eagle Trail) introduced himself and stated that he was new to the area. He followed the bond process and was glad to see that it passed. He also commended the Mayor, city staff, police and fire chiefs and their teams for the work they have done for the bond.

Mayor Briscoe thanked the citizens for their support in passing the General Obligation Bond for public safety. He also thanked the city council for their efforts that were essential in explaining this issue to the public for a successful passage of the initiative. He noted that hard work will now be required to make good, responsible decisions of the detailed plans to effectively proceed with the citizens’ investment in public safety. The Mayor then wanted to remind the citizens to use caution with the start of school, street paving, street fair and the tractor pull all happening in the next few weeks. He then took a moment to highlight some of the unrecognized efforts of the city administration staff. The treasurer has put in effort to develop and analyze the budget, and preparing and pushing for the audit of city funds. The clerk has completed an effort to have ordinance standardization, and support to various bid proposals and contract executions. The administrative assistant has completed a communications plan and has put it into place, and is working on Municipal League and Communication training. All staff have worked through the procedures and implementation of the upcoming capability to accept credit card payments.

Police Chief Mayhew provided a written report as well as delivered his report in the meeting. Chief Mayhew reported: Incident reports – 50; Misdemeanors – 19; Felonies – 9; Warrant arrest – 10; Domestic – 1; Miscellaneous reports – 6; Agency assist – 1; MVC – 1; Juvenile – 3; Fire assist – 0;

Traffic Summons – 77; Traffic Warning – 57. For Codes/Animal Control: Codes cases – 80; Animal At Large/ License – 2; Vicious Animal – 0; Nuisance – 30; Business – 0.

Fire Chief Wakeman provided a written report. Engine 211 had 6 pump gauges replaced. This pumper will be replaced with the new bond. A working truck committee will be formed in the next few weeks to begin the specifics work for the new fire truck. Engine 212 has no current maintenance issues. Brush 215 had the computer replaced and is back in service. Car 200 is the department's vehicle used for medical calls. The replacement car, approved by council, will arrive in the next couple of weeks. The current car will be made available to sell as surplus in September.

Street Superintendent Joe Robb provided a written report as well as delivered his report in the meeting. Weekly maintenance, culvert installations, and large equipment maintenance. The street crew has also begun preparation for the upcoming mill and overlay, and chip seal projects. They also replaced several stop/speed limit signs throughout the town.

The Board of Public Works provided the written minutes from the BPW meeting. Their minutes reflect that the BPW is looking at Alliance Water to possibly go on contract once Mr. Lerda retires (owner/operator of O & M Enterprises). Their minutes also state that there will be a 6% increase in rates.

Councilman McDaniel reported for Budget, Finance & Administration Committee. Mr. McDaniel stated that City Hall has gotten the credit card machine for in office on order, and the online payments are set up and ready for use.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that the streets ordinance is still a work in progress and that the bids for the 20-acre storm water are still being discussed.

Councilman Mensch reported for Community Development Committee. Mr. Mensch stated that the city lake fishing tournament has been canceled from lack of entries. The duck blind drawing went smoothly, with eight blinds being awarded, one blind is reserved for Camp Valor Outdoors. The Lake Working Group is working to get all the necessary paperwork to set up bingo at the street fair.

Councilman McDaniel reported for Public Safety Committee. Mr. McDaniel stated that the process is beginning for foundation repairs at City Hall. He also stated that the next meeting was Tuesday August 20th.

Councilman Mensch reported for Public Parks and Recreation Committee. Mr. Mensch stated that there is one park board member spot vacant, the Park Director job has been reposted, and that the board is still working on getting bids on the walking trail for refurbishment.

Councilwoman Mallory reported for Economic and Industrial Development Committee. Ms. Mallory stated that the draft for a short-term rentals ordinance has been sent to the city attorney for review. Pioneer trails has been working with the Comprehensive Plan Committee, with the public hearing will be September 24th. She also stated that there is one vacancy on the Planning and Zoning Commission.

Mayor Briscoe then brought the body's attention to Resolution No. R24-28 Appoint Shannon Brogan to Merit Board and called for a motion to approve. With the motion so moved by Councilwoman Mallory and a second by Councilman McDaniel the motion passed.

Mayor Briscoe then moved to Bill No. 07-04-24 Tractor Pull – Grounds lease, did the first reading and called for a motion to approve. With the motion so moved by Councilman McDaniel and a

second by Councilman Miller, the motion passed. Mayor Briscoe explained that the lease contract has been signed and the HSA has now turned in a certificate of insurance that is approved by the city attorney. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 07-04-24 Tractor Pull – Grounds lease passed.

Mayor Briscoe then moved to Bill No. 08-01-24 Conflict of Interest, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory, the motion passed. Mayor Briscoe explained that this ordinance must be re-adopted every two years. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 08-01-24 Conflict of Interest passed.

Mayor Briscoe then moved to Bill No. 08-02-24 Setting of 2024 Tax levy, did the first reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilman Mensch, the motion passed. Mayor Briscoe explained that the tax rate would total 1.0021. These numbers are based on assessed valuations and state auditor figures as well. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman McDaniel and a second by Councilman Pemberton, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 08-02-24 Setting of 2024 Tax levy passed.

Mayor Briscoe then moved to Bill No. 08-04-24 General Obligation Bond Election Certification, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilman Goodfellow, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 08-04-24 General Obligation Bond Election Certification passed.

Mayor Briscoe then brought the body's attention to F & C Bank's request for an extension of use of a shipping container as storage. They are doing a remodel of the building and the shipping container is needed for storage during that time. The estimated time frame for this need will be until April of 2025. The Mayor called for a motion for approval of this extension. With the motion so moved by Councilwoman Fields and a second by Councilman Barwick, the motion passed.

Mayor Briscoe then called for a motion to enter closed session for RSMO 620.021(1) Legal Actions, 610.021(11) Specifications for competitive bidding, and 610.021(12) Sealed bids and related documents for litigation updates and BPW planning discussions. With the motion moved by Councilwoman Fields and a second by Councilman Barwick, the Mayor asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Entering closed session for legal actions, specifications for competitive bidding, and sealed bids passed.

Mayor called for a motion to adjourn the meeting. With the motion so moved by Councilwoman Fields and a second by Councilman Goodfellow, the meeting was adjourned at 8:36PM.

Council Approved: _____

Ray Briscoe, Mayor

Sarah Yager, City Clerk