



City of Holden

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HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, September 19, 2024, 7:00 p.m.

Hallar Building (City Hall) 101 W 3rd Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM. The Mayor asked the body to stand for the Pledge of Allegiance and Invocation; with the invocation being led by Councilman Goodfellow.

Mayor Briscoe asked for a roll call of the council immediately following invocation. As follows:

McDaniel	Present	Pemberton	Present
Miller	Present	Barwick	Present
Mensch	Present	Goodfellow	Present
Fields	Present	Mallory	Present

Also in attendance was Police Chief Mayhew, Fire Chief Wakeman, Street Superintendent Robb and City Attorney Harris.

The Mayor asked for a motion to amend the agenda; to move bill no. 09-04-24 – Authorization in issuance of Bonds to just after the department/committee reports. With the motion so moved by Councilman McDaniel and seconded by Councilman Pemberton, the motion passed.

Mayor Briscoe brought the council’s attention to the minutes of the August 15, 2024, tax levy public hearing. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilwoman Fields and seconded by Councilman Mensch, the minutes were approved.

Mayor Briscoe brought the council’s attention to the minutes of the August 15, 2024, City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilwoman Fields and seconded by Councilwoman Mallory, the minutes were approved.

Mayor Briscoe brought the council’s attention to the minutes of the August 15, 2024, Closed Session Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilman Mensch and seconded by Councilwoman Fields, the minutes were approved.

Mayor Briscoe asked for a motion to approve the appropriations/expenditures presented at the Finance & Budget Committee Meeting. Upon a motion by Councilman Mensch and a second by Councilman Barwick, the appropriations/expenditures were approved. Councilwoman Mallory abstained from voting.

Next the Mayor called upon the public speakers who requested time for comment.

Citizen Steve Thelen (1016 Golden Eagle Trail) stated that he came to council to show support for the new firetruck. Steve has experience in the field of fire equipment and stated that council needed to move quickly in order to secure a truck. He also thanked both fire and police chiefs for their due diligence in their budgets.

Tracy Branter, with Johnson County Economic Development Corporation, explained what JCEDC does and thanked council for Holden's support, gifts, and contributions in past years. JCEDC helps provide small businesses support in all phases, from the idea of opening a business to the end.

Mayor Briscoe commended the hard work and efforts of city staff when handling the many questions concerning the street fair, a function of the Chamber of Commerce. This had resulted in a "Thank you" from the Chamber. First Responders were vital in providing overwatch, safety, and community services as well as some public safety demonstrations. The Street Department provided the cleaning of the streets, trash removal, and setting of the barricades needed to divert traffic during the fair. The Mayor made mention of the public forum for the Comprehensive City Plan on September 24th. He also recognized the firefighters for National Firefighter Appreciation Month.

Police Chief Mayhew provided a written report as well as delivered his report in the meeting. Chief Mayhew reported: Incident reports – 54; Misdemeanors – 15; Felonies – 5; Warrant arrest – 11; Domestic – 2; Miscellaneous reports – 15; Agency assist – 0; MVC – 0; Juvenile – 2; Fire assist – 0; Traffic Summons – 46; Traffic Warning – 82. For Codes/Animal Control: Codes cases – 26; Animal At Large/ License – 2; Vicious Animal – 0; Nuisance – 17; Business – 0; Illegal burn – 2. He also reported that with a full staff, there was enough manpower to operate the street fair without the Sheriff Department's help this year.

Fire Chief Wakeman provided a written report as well as delivered his report in the meeting. Chief Wakeman reported: Fire incidents – 9; Rescue/EMS incidents – 12. Engine 211 was in good working order for August but is currently broken down. This pumper will be replaced with the new bond. Engine 212 has no current maintenance issues. Brush 215 had the computer replaced and is back in service. Car 200 is the department's vehicle used for medical calls. The new car is now in service and the old car will be made available to sell as surplus in September.

Street Superintendent Joe Robb provided a written report as well as delivered his report in the meeting. Weekly maintenance, culvert installations, and large equipment maintenance. The street crew continues preparation for the upcoming mill and overlay, and chip seal projects.

The Board of Public Works provided the written minutes from the BPW meeting. Their minutes reflect that the water line at McKissick and Lexington St will be abandoned and have the 2 inch line along Buffalo St. replaced.

Councilman McDaniel reported for Budget, Finance & Administration Committee. Mr. McDaniel stated that Brightspeed is looking to bring Fiber to Holden, the police department remodel does have supply chain issues in certain areas of the remodel, the PD has two cars currently out of service, and the FD has the new Explorer in service.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that the 90s chapters ordinance amendments were in the final stages just before approval, the Street Department is looking to possibly have a water line run to the street barn, stormwater bid for the 20 acres will be moving forward soon.

Councilman Mensch reported for Community Development Committee. Mr. Mensch stated that they hope to have all docks fully installed in the following month. He also thanked the Street Department for installing new signage at the lake.

Councilman McDaniel reported for Public Safety Committee. Mr. McDaniel stated that the WINGS Academy has been working with the Fire Department and O & M Enterprises for a community service project to repaint the fire hydrants. The committee wants to install digital speed signs on

South 131 Hwy. The committee is also working on the scope of work for generators to be installed at the Police Department, Fire Department, and City Hall.

Councilman Mensch reported for Public Parks and Recreation Committee. Mr. Mensch stated that the Parks and Recreation Board has voted to hire a park director, the resolution is on the current agenda. He also stated that Pumpkins in the Park will be held October 12th from 4:00 to 6:00pm.

Councilwoman Mallory reported for Economic and Industrial Development Committee. Ms. Mallory stated that the Comprehensive Plan is finished and awaiting the public forum, and that the Planning and Zoning Commission held a public hearing for a zoning change. The ordinance for this change is on the current agenda.

Mayor Briscoe then moved to Bill No. 09-04-24 Authorization in issuance of Bonds, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch, the motion passed. Sid Douglas, from Gilmore and Bell. P.C., was at the meeting to answer any questions that council may have. The bond will have an interest rate of 4.63% through Huntington Public Capital. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman McDaniel and a second by Councilwoman Fields, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 09-04-24 Authorization in issuance of Bonds passed.

Mayor Briscoe then brought the body's attention to Resolution No. R24-29 Johnson County Economic Development Support and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Miller the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R24-30 Fire and Street Departments surplus and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Fields the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R24-31 Fire truck agreement and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Goodfellow the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R24-32 P & Z Commission – Donna Woods and Dennis Pine reappointment and called for a motion to approve. With the motion so moved by Councilwoman Mallory and a second by Councilwoman Fields the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R24-33 Tami Mallory hire park director and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields the motion passed. Councilwoman Mallory abstained from voting.

Mayor Briscoe then brought the body's attention to Resolution No. R24-34 Street Department – Lease purchase and called for a motion to approve. The Public Works and Infrastructure Committee has recommended this purchase. The Street Department has one zero turn mower that is about to the end of its life. This tractor will have attachments, such as a mower, bucket loader, etc, to make this purchase a multi-function tool. With the motion so moved by Councilman Miller and a second by Councilwoman Fields the motion passed.

Mayor Briscoe then moved to Bill No. 09-01-24 Chapter 124 – Numbering of Buildings amendment, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilwoman Mallory, the motion passed. Mayor Briscoe explained that this wanted so that homes/addresses are found more easily in cases of emergencies. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Pemberton, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 09-01-24 Chapter 124 – Numbering of Buildings amendment passed.

Mayor Briscoe then moved to Bill No. 09-02-24 Zoning change approval – 309 W. 2nd St., did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Mallory and a second by Councilwoman Fields, the motion passed. Mayor Briscoe explained that the Planning and Zoning Commission had the public hearing and is recommending this change. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman McDaniel and a second by Councilwoman Fields, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 09-02-24 Zoning change approval – 309 W. 2nd St. passed.

Mayor Briscoe then moved to Bill No. 09-03-24 Chapter 42 – Zoning amendment, did the first reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Fields, the motion passed. Mayor Briscoe explained this amendment is adding short term rental structure, inspections process and fees, and will add a section on living in RVs. This will also amend the parking pad options for parked RVs. The Planning and Zoning Commission has spent several months working on this change to insure everything is in order, and have also worked with JCEDC. Only the first reading was done today; the second reading will be in October's council meeting.

Mayor Briscoe then moved to Bill No. 09-05-24 Stormwater – Authorizing Task Order Amendment No. 5 (TOA 5) to the ES & S Master Services Agreement, did the first reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilman Mensch, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Barwick	Yes
Mensch	Yes	Goodfellow	Yes
Fields	Yes	Mallory	Yes

Bill No. 09-05-24 Stormwater – Authorizing Task Order Amendment No. 5 (TOA 5) to the ES & S Master Services Agreement passed.

Mayor Briscoe then turned to the Family Dollar/Dollar Tree liquor license application and called for a motion to approve the application. With the motion so moved by Councilman McDaniel and a second by Councilwoman Fields, the motion passed.

The Fire Chief, Police Chief, and Public Safety Committee wanted to bring to Council's attention that the city intends to sign up for HGACBuy. This program/company will allow the bidding policy to be waived by Ordinance 25.020.6.D, Cooperative purchases.

The Mayor reminded council members that the Comprehensive Plan public forum is set for September 24th from 6:00 to 7:30pm.

Mayor Briscoe introduced the Temporary Sign Policy and asked for a motion to approve the passing of this policy. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch, the motion passed.

Mayor called for a motion to adjourn the meeting. With the motion so moved by Councilwoman Fields and a second by Councilman Miller, the meeting was adjourned at 8:08PM.

Council Approved: _____

Ray Briscoe, Mayor

Sarah Yager, City Clerk

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